



# Blue Lake City Council Minutes

Tuesday, February 22, 2022 ~ 6:30 p.m. ~ Council Meeting Via Zoom

Link: <https://us02web.zoom.us/j/85132120933?pwd=NzV3MUh5KzNPdIRuWGUzZXBWR1Mydz09>

**Meeting ID: 851 3212 0933 Passcode: 073464**

**Dial by your location +1 669 900 6833 US (San Jose)**

## **Meeting Called to Order at 6:34 PM**

### **1. Pledge of Allegiance and Establish a Quorum of the Council**

#### **Council Members Present:**

Adelene Jones, Mayor  
Chris Curran  
Elaine Hogan  
Benjamin McCreath

#### **Staff Present:**

Amanda Mager, City Manager/City Clerk  
Emily Wood, Economic Development Planner  
Trevor Punnea, Parks and Recreation Director

#### **Public Present:**

Elise Scafani  
Lisa Hoover  
Kim Warvi  
Kit Mann  
Jeff Demark

### **2. Approve Agenda**

**Motion:** To Approve the Agenda

**Motion by:** Councilmember Curran, **Second:** Councilmember McCreath

**There were no comments from the Council or public.**

**Vote:** Ayes: Jones, Hogan, Curran, McCreath **Nays:** None **Absent:** None

**Motion Summary:** Motion Passed

### **3. Public Comment:**

City Manager Mager read aloud a written comment from Lisa Hoover, asking about options for future in person public meetings.

**Mayor Jones** is open to having hybrid meetings with a limited number of attendees, although feels that Zoom increases accessibility and participation in meetings. Staff and Council will work to accommodate hybrid possibilities for future meetings



**4. Reaffirm the Findings in Resolution Number 1192** -A Resolution of the City Council of the City of Blue Lake Making Findings Pursuant to Government Code Section 54953, as Amended by Assembly Bill 361, and Authorizing the Continued Use of Virtual Meetings-Discussion/Action

**Motion: To Reaffirm the Findings in Resolution Number 1192 and explore Hybrid options for future meetings with City Attorney**

**Motion by:** Council Member Curran; **Second:** Councilmember Hogan

**There were no comments from the Council or public.**

**Vote:** Ayes: Curran, Hogan, McCreath, Jones **Nays:** None **Absent:** None

**Motion Summary:** Motion Passed

**5. Vietnam War Veterans Day Proclamation:** *A Proclamation Recognizing March 29, 2022 as Welcome Home Vietnam Veterans Day*-Action

**Motion: To Pass the Vietnam War Veterans Day Proclamation; declaring March 29th, 2022 as Welcome Home Vietnam Veterans Day in Blue Lake**

**Motion by:** Councilmember Hogan **Second:** Councilmember Curran

**There were no comments from the Council or public.**

**Vote:** Ayes: Jones, Curran, McCreath, Hogan **Nays:** None **Absent:** None

**Motion Summary:** Motion Passed

**6. Blue Lake Community Emergency Response Team (CERT) Annual Presentation-**  
Presentation

Kitt Mann presents on Blue Lake's Community Emergency Response Team (CERT). Flood, earthquake, and fires are possible disasters for our community; CERT works in liaison with the Fire Department (Ed Jones). There are 12 active volunteer CERT members in Blue Lake, although CERT would like to encourage younger members of our community to join.

Duties of CERT: Minor first aid rescue and triage, minor search and rescue, food/water needs, assist with traffic control, emergency preparedness, damage assessment, works with Fire Department during disasters

Friday, March 19<sup>th</sup> –There will be a live Emergency Preparedness Practice Drill at the Arcata Presbyterian Church

Mayor Jones: What connections could be made with Blue Lake Elementary School?

**7. City Council Vacancy**—Discussion and Determination Regarding Protocol to Fill City Council Position Vacated by Councilmember Summer Daugherty - Discussion/Action

Council discusses the process for filling the vacancy, agrees to proceed with the appointment process.

**Motion: To accept the resignation of Summer Daugherty from City Council and accept the City's Attorney Recommendation to Appoint for the Vacancy**

**Motion by:** Councilmember Curran ; **Second:** Councilmember McCreath

Discussion: Councilmember Hogan – Asked for application to be made available online



Councilmember Jones – Requested that the Notice be published in the paper and on the website

**Vote: Ayes:** Curran, Hogan, McCreath, Jones **Nays:** None **Absent:** None

**Motion Summary:** Motion Passed

### **8. SHN Contract Amendment-One Year Extension**

**Motion:** To Authorize City Manager Mager to Execute a One Year Contract Extension to the Current SHN Contract for Engineering and Planning Services

**Motion by:** Councilmember McCreath ; **Second:** Councilmember Hogan

Comments: City Manager Mager: Extending the Contract with SHN would allow the City to have additional time to work on existing projects while soliciting for responses for RFQ's (Request for Qualifications)

**Vote: Ayes:** Curran, Hogan, McCreath, Jones **Nays:** None **Absent:** None

**Motion Summary:** Motion Passed

### **9. Resolution Number 1195-Cal Recycle Resolution SB 1383-Notice of Intent to Comply with SB 1383 and Authorizing the City Manager to Submit on Behalf of the City - Action**

City Manager Mager: The City has been collaborating with consultants to explore the possibilities of implementing SB1383, including applying for a waiver and funding for the program. The City must file a notice of intent to comply to receive funding.

Cal Recycle has allowed the City to apply for funding and supply supporting documentation (Resolution 1195) after the application.

City Manager Mager recommends that the funds be used to support current recycling staff , with emphasis on composting, and waste reduction. By adopting this Resolution, the City can proceed with a 'Notice of Intent to Comply' for SB 1383's funding.

Mayor Jones: How does Blue Lake Garbage relate to SB 1383?

City Manager Mager: Our Consultants are looking into how franchise haulers play into SB-1383 and what their role is in relation to implementing these requirements. The City of Blue Lake and our service providers are looking to be a part of the solution. Working with commercial producers and the community can strengthen the City's existing programs and amenities.

### **Motion: To Approve Resolution Number 1195**

**Motion by:** Councilmember Curran ; **Second:** Councilmember McCreath

**There were no comments from the Council or public.**

**Vote: Ayes:** Curran, Hogan, McCreath, Jones **Nays:** None **Absent:** None

**Motion Summary:** Motion Passed

### **10. Powers Creek District Development Update - Discussion**

City Manager Mager: The Bike Park is moving forward and the community is looking for ways to support the development. The City has received a material donation from Pacific Builders and is working on the grading plan and final designs. Fundraising efforts have started with support from local recreation groups.

No updates on Calgon Carbon.



DANCO Project- The City is working through the terms of the Design/Development Agreement, including infrastructure needs, improvements, design consistency and fee impacts. A draft document will be presented to the Council in the near future for review, discussion and consideration.

The contract with Storyland Studios' was finalized on 2/22/22. The firm is preparing to mobilize to Blue Lake to conduct outreach, and perform the grant deliverables.

Public Comment:

Lisa Hoover – What is the Housing Element Update and its relation to the Powers Creek District?

City Manager Mager- The City is required to have an updated Housing Element and come into compliance with current State requirements to receive State funding. The Opportunity Zone has allowed the City to meet certain State mandates.

Mayor Jones: The City has identified the Power's Creek District as an ideal zoning site to satisfy State Housing Element requirements, as the City does not have a large amount of developable real estate.

**11. Economic Development Commission Application Review for Vacant Commissioner Position - Discussion/Action**

**Motion: To appoint Jake Hussin to the Economic Development Commission**

**Motion by:** Councilmember Hogan ; **Second:** Councilmember Curran

**There were no comments from the Council or public.**

**Vote: Ayes:** Curran, Hogan, McCreath, Jones **Nays:** None **Absent:** None

**Motion Summary:** Motion Passed

**12. Council Correspondence:** No correspondence received

**13. Consent Agenda Items:**

**Motion: To approve the consent agenda as presented**

- a. Resolution Number 1194: A Resolution of the City Council of the City of Blue Lake Opposing State Ballot Initiative No. 21-0042A1, Titled the Taxpayer Protection and Government Accountability Act
- b. December 14, 2021 Meeting Minutes
- c. January 25, 2022 Meeting Minutes
- d. Warrants and Disbursements

**Motion:** To Approve the Consent Agenda as Presented.

**Motion by:** Councilmember McCreath; **Second:** Councilmember Curran

**There were no comments from the Council or public.**

**Vote: Ayes:** Curran, Hogan, Jones, McCreath **Nays:** None **Absent:** None

**Motion Summary:** Motion Passed

**14. Reports of Council and Staff**

**Mayor Jones** – Attended HCAOG Meeting Via Zoom



The 101 Corridor Project is costing more than expected due to the price of steel. HCAOG has decided to meet in person beginning in March. A Discussion was had on Electric Car Tax. Passed overall work program and budget for 2022-2023. Blue Lake has received funding allocations from HCAOG.

**Councilmember Hogan** – Attended HWMA meeting. Hawthorne Street Transfer Station is being considered as a food waste acceptance facility in place of the CRV station.

Fish Farm Waste from local fish farms may fall under SB 1383 requirements.

Hambro & Associates (CRV)- Asking for an additional 6 months to set up CRV in Arcata, asking HWMA to not start a CRV buyback program.

**Councilmember Curran** – Attended EDC Meeting, RCEA Meeting, and Blue Lake Fire Meeting.

Community members met with Fire Captain, Dan Flores, on the fire alarm and the necessity of the Fire Sirens.

Will attend RREDC meetings in place of former Councilmember Daugherty.

**Councilmember McCreath** – Nothing to report.

**City Manager Mager:** The City Manager will bring a tracking sheet for the next meeting's staff report. Planning Commission Meeting will take place Monday, February 28<sup>th</sup>, 2022.

#### **Future Agenda Items**

- **Appoint new Council Member**
- **Select Mayor Pro-Tem**
- **Housing Element and DDA (Danco)**
- **Performance Evaluation**

**16. Closed Session:** Public Employee Performance Evaluation (Government Code § 54957)  
Title: City Manager (Amanda Mager)

Motion: To Go into Closed Session

Motion by: Councilmember Curran ; Second ; Councilmember McCreath

Motion Passed: Unanimously

Motion to come out of closed session:

Motion by: Councilmember McCreath Second by: Councilmember Curran

Motion Passed: Unanimously

Nothing to report out of closed session

#### **17. Motion to Adjourn**

**Motion by: Councilmember Curran Second by: Councilmember Hogan**

**Motion Passed: Unanimously**